Scholarship Administrators Meeting
February 6, 2019

Introductions

Admissions Dept. Update: Jenny Malek
- There were two deadlines for applicants for 2019-2020
  - November 1, 2018 - Applicants were notified by January 1, 2019 of decision
  - January 31, 2019 – Applicants will be notified by March 1, 2019 of decision
- There will be several commitment events throughout the spring; applicants will visit campus, tours, etc.
- Commitment date is May 1, 2019
- Applications and Scholarships
  - To date, we have received 39,000 applications; anticipate enrolling 5900 freshmen.
  - 5000 scholarships have already been awarded to students
  - 2000 – 3000 more will be awarded by March 1, 2019.

Office of Student Finance: Michelle Curtis and Nate Rosckes
- Michelle shared the following First year estimated costs of attendance for Fall 2019
  - 2.5% tuition increase for residents
  - 10% tuition increase for non-residents
  - 2% board increase from housing
  - 6% room increase from housing
  - 2.9% commuter living increase
  - 2% student service fee increase
- Freshmen Estimated Cost of Attendance
  - Commuter $21,612
  - Resident (including SD/ND/WI) $28,676
  - Non-resident $48,402

- Reminder: Late February will be the first FAAN for incoming freshmen. You should have AY2020 freshmen scholarships uploaded by February 14, 2019 to be included in the initial FAAN.
- March 7, 2019 is the first registration date for Summer 2019.
  - When uploading scholarships for summer term, the correct term is SUMMER 2019.
  - If a scholarship was awarded for the previous Fall/Spring 2019 terms, it must have its own Item Type number for the summer term. Cannot award under the same Item Type for Summer as you did for Fall/Spring 2019. Please refer to Best Practices for Naming Scholarships on the ASR website for hints regarding summer scholarships.
  - A student must be registered in order for a scholarship to be successfully uploaded for summer.
  - A reminder about the Summer 4999 Registration procedures are following these minutes. They have also been placed on the ASR website.

RETENTION RATES of Students
- Michelle provided results recently published for the First Year Students, Class 2021 and Transfer Students. They are included at the end of these minutes.
REGENTS scholarships

- As stated on the Regents application form, recipients cannot receive other departmental/institutional scholarships in addition to the Regents. Beginning Spring term 2019, if a student (applies to both undergrad and graduate) has received both types of scholarships, the Regents will remain in place BUT the departmental scholarship will be cancelled for spring term form. Fall 2018 funds will not be removed from an account.

This was a decision made by Human Resources and if you have questions or need clarification, please contact them at 612-624-8647.

Work-study Recipients

- Reminder: Students cannot be working in a WS job if they are scheduled to be in class at that time.
  GO TO CLASS!! 😊

One Stop Student Satisfaction Survey

On behalf of Julie Seander, Director of One Stop, Michelle provided results of the latest annual student survey on their overall satisfaction of their experience with One Stop.

- All measures saw a positive increase of 3-10%.
- 86% were satisfied overall with One Stop
- Customer Service Metrics
  - Knowledge - 85%
  - Efficiency – 86%
  - Empathy – 84%
  - Welcoming – 86%
- Interaction with One Stop
  - In person – 92%
  - Phone – 82%
  - Email - 81%

Renewable Scholarships

- A group discussion was held on the management of renewable scholarships and the tools they use
  - Everyone in attendance has multyear scholarships
  - Admissions has 90 renewable funds
    - Bob Balfour in OSF Fiscal helps Admissions with their scholarship and uses a combination of STAR and uses a query that he developed
  - Master Excel spreadsheets, more than likely created by someone and passed along
  - Pull from the Student Selector report
  - Uses A+ Reports
  - CLA has 114 funds
  - Hard to track students if they move from one college to another, sometimes the scholarship can move with them, other times, not.
  - UROP scholarships can be given and later taken away if they students do not meet the required criteria during the semester
  - STAR would be more useful if could project future renewables.
  - The candid discussion was appreciated and recommended it continue.

The next meeting is scheduled for April 3, 2019, 1 – 2 pm, 101 Walter Library.
First-year retention rate for the Class of 2021 = 92.9%
Full-time Students = 6,181 (Numbers in parentheses represent past year)

Retention Rates by College
Percentage reflects the number from the college cohort, not the Class of 2021.

- 95.91% College of Science and Engineering (96.13%)
- 95.22% Carlson School of Management (97.09%)
- 94.40% College of Biological Sciences (94.85%)
- 91.97% College of Liberal Arts (91.35%)
- 91.64% College of Food, Agricultural and Natural Resource Sciences (91.94%)
- 89.34% College of Design (92.83%)
- 88.43% College of Education and Human Development (93.63%)

Retention Rate by Geography

- 93.44% from Twin Cities Metro area (95.13%)
- 92.69% from North Dakota, South Dakota, Wisconsin or Manitoba (90.98%)
- 92.67% International Students (93.02%)
- 92.45% from Greater MN (92.58%)
- 91.81% from Out-of State/Non Reciprocity (91.55%)

Race/Ethnicity Retention Rates

- 92.93% Student of Color (92.86%)
- 92.88% Non-Students of Color (93.61%)

First Generation Retention Rates

- 89.15% first generation status (91.07%)
- 93.87% non-first generation status (94.11%)

For additional information about this study contact:
Beth Lingren Clark  lingr004@umn.edu
Sarah Ruhland  huril0064@umn.edu
441 or 7.13% students did not re-enroll for fall 2018

Reasons students leave are very complex. There is not one single factor that predicts student success. There are a few narratives for those who do not re-enroll:
- They struggle academically with a GPA of 2.54 compared to 3.33 (statistically significant)
- 60% of leavers transfer to an institution (46% transfer to an institution in their home state often times to less rigorous schools)
  - 40% transfer to another 4-year institution
  - 20% transfer to a 2-year institution
- 40% Discontinue college entirely

*data provided by the National Student Clearinghouse for 2014 and 2015 cohorts

Characteristics we do know...

Leaver Rate by Geography
(Leaver Rate by Home Location)

<table>
<thead>
<tr>
<th>Location</th>
<th>Leaver Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twin Cities metro area</td>
<td>6.6%</td>
</tr>
<tr>
<td>Out-of-state/non-reciprocity</td>
<td>8.20%</td>
</tr>
<tr>
<td>Greater MN</td>
<td>7.6%</td>
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<tr>
<td>North Dakota, South Dakota, or Wisconsin</td>
<td>7.3%</td>
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Leaver Rates by College
(% reflects the number from the college cohort, not the Class of 2021)

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<tr>
<td>College of Education and Human Development</td>
<td>11.6%</td>
</tr>
<tr>
<td>College of Science and Engineering</td>
<td>4.1%</td>
</tr>
<tr>
<td>College of Biological Sciences</td>
<td>5.6%</td>
</tr>
<tr>
<td>College of Food, Agricultural and Natural Resource Sciences</td>
<td>8.4%</td>
</tr>
<tr>
<td>Carlson School of Management</td>
<td>4.8%</td>
</tr>
<tr>
<td>College of Design</td>
<td>10.7%</td>
</tr>
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Significant Findings

Living Off Campus
Students who lived off campus were more likely to leave

101 leavers did not live in a residence hall (University owned housing) their first semester or 13.4% of all living off campus left

Living On Campus
Students who lived on campus were less likely to leave

340 of leavers lived in University owned housing or 6.2% of all living on campus left

Other Characteristics

139 first generation college students or 10.8% of all first generation left
133 were Alternate Choice college admits or 10.7% of all choice admits left
106 Pell Eligible or 9.7% of all Pell Eligible left
70 Participated in President's Emerging Scholars Program or 12.77% of all participating in PES left

Understanding the reasons students leave...

APLUS TAGS:
(APLUS is a student success tool that Academic Advisors and other student services professionals utilize to support individual students. Tags are applied by the academic advisor and then pulled from the system for analysis. Students can have multiple tags.)

Personal Tag: 202 (46% of all fall 2017 leavers)
Transfer Tag: 152 fall 2016 (34.5% of all fall 2017 leavers)
Academic Tag: 115 fall 2016 (26% of all fall 2017 leavers)
Financial Tag: 51 fall 2016 (12% of all fall 2017 leavers)
Campus Climate Tag: 23 (5% of all fall 2017 leavers)
Has not/will not disclose: 36 (8% of all fall 2017 leavers)
Could not reach Tag: 28 (6% of all fall 2017 leavers)

Leave of Absence:
60 or 14% had a leave of absence on file (17 also had the LOA tag in APLUS)
33 or 7% had a "Intends to File Leave of Absence" tag in APLUS but did not have an LOA on file in PeopleSoft

Probation/Suspension:
88 or 20% on probation
(8 also had the APLUS tag)
45 or 10% on suspension
(35 also had the APLUS tag)
First Year Transfer Retention Rate

86.2%  Full-time Students = 2,267
(Numbers in parentheses represent past year)

Retention Rates by College
% reflects the number from the college cohort, not Transfer cohort.

- 96.72% Carlson School of Management (92.65%)
- 94.26% College of Education and Human Development (91.21%)
- 92.31% School of Nursing (95.83%)
- 91.14% College of Biological Sciences (92.19%)
- 88.24% Center for Allied Health (92.86%)
- 87.62% College of Design (90.38%)
- 86.81% College of Science and Engineering (89.60%)
- 84.60% College of Liberal Arts (84.54%)
- 82.12% College of Food, Agricultural and Natural Resource Sciences (90.32%)
- 81.71% College of Continuing and Professional Services (77.59%)

Retention Rate by Geography

- 90.65% International Students (91.91%)
- 86.74% from Greater MN (83.14%)
- 85.34% from Twin Cities Metro area (86.71%)
- 83.80% from North Dakota, South Dakota, Wisconsin or Manitoba (87.50%)
- 83.67% from Out-of State/Non Reciprocity (80.23%)

Race/Ethnicity Retention Rates

- 84.53% Student of Color (82.12%)
- 86.73% Non-Students of Color (88.18%)

First Generation Retention Rates

- 84.89% first generation status (86.16%)
- 86.96% non-first generation status (87.09%)
Understanding Who Leaves...

314 or 13.85% students did not re-enroll for fall 2018

Reasons students leave are very complex. There is not one single factor that predicts student success. One narrative:
- They struggle academically with a first semester GPA of 2.10 compared to 3.09 (statistically significant)

Characteristics we do know...

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For additional information about this study contact: 
Beth Lingren Clark - lingr004@umn.edu
Sarah Ruhlman - hurl0064@umn.edu

Understanding the reasons students leave...

APLUS Tags:
(APLUS is a student success tool that Academic Advisors and other student services professionals utilize to support individual students. Tags are applied by the academic advisor and then pulled from the system for analysis. Students can have multiple tags.)
- Personal Tag: 105 (36% of all fall 2017 leavers)
- Academic Tag: 92 (32% of all fall 2017 leavers)
- Campus Climate Tag: 16 (5% of all fall 2017 leavers)
- Financial Tag: 28 (10% of all fall 2017 leavers)
- Transfer Tag: 39 (12.4% of all fall 2017 leavers)
- Has not/will not disclose: 50 (7% of all fall 2017 leavers)
- Couldn’t reach Tag: 31 (17% of all fall 2017 leavers)

Leave of Absence:
42 or 13% of fall 2017 leavers had a leave of absence on file (5 also had the LOA tag in APLUS)
22 or 7% had a “Intends to File Leave of Absence” tag in APLUS but did not have an LOA on file in PeopleSoft

Probation/Suspension:
84 or 27% on probation (12 also had the APLUS tag)
44 or 14% on suspension (33 also had the APLUS tag)
Procedures for GRD 4999 and UGRD 4999 Registration

Overview

These courses were created to make it possible to process a scholarship payment in PeopleSoft when a department wants to pay non-enrolled students for research related to their academic program. These were designed specifically and only for summer term because PeopleSoft cannot pay financial aid when there is no enrollment. These courses are set up as a placeholder for zero credits and no tuition/fees attached to them in order to allow OSF to disburse the scholarships. The student must be returning in the fall, either as an undergraduate or graduate. If the student has graduated they are ineligible for this payment method.

Summary

To make payments to students through the student system, the Office of Student Finance must follow the US Department of Education and the US Internal Revenue Service regulations (see additional payment guidelines from the Tax Management Office: [TMOG #8]). In order to receive financial assistance, the student must be enrolled for credit and be assessed tuition. The only exception is if the student is engaged in research during the summer.

If a student is involved in a documented research opportunity during the summer term, and is not otherwise required to be enrolled, there are courses that have been created that allow scholarship payments to be processed through PeopleSoft's Scholarship Automation. The courses (GRD 4999 and UGRD 4999) are set up as a placeholder for zero credits with no tuition/fees in order to allow the Office of Student Finance (OSF) to disburse the scholarships.

Departments (CCS users) will assign student-specific registration permission numbers to be used for students registering for the 4999 course during the normal registration process. More information on class permission can be found in the Class Permission UPK topics, by clicking 'Help' from any PeopleSoft page. The 4999 course will appear on student transcripts as summer research. The 4999 registration is not necessary if the student is registered for other courses during the summer. Please note that the students need to be registered for the summer term prior to uploading your scholarship file.

If you have reviewed the scholarship MOA (memorandum of agreement) and have determined that a scholarship may be paid to non-enrolled students who are conducting research during the summer, please give the students the correct permission number so that they can register in the 4999 course. Departments will need to document the research opportunity for audit purposes to justify the 4999 registration and awarding of funding.
If you have any scholarship processing questions, contact the Office of Student Finance Scholarship Unit at saosf@umn.edu. For questions about the permission numbers, contact the Student Records team at srhelp@umn.edu.

Additional Guidance:

The GRD and UGRD 4999 are not included in the online schedule of classes, thus students are not able to browse for and find the classes themselves. In order for the student to be able to locate and register for the class, staff need to give students the Class Number along with entering permission.

Staff with access to Class Permissions can find the Class Number (GRD 4999 = 83637 & UGRD 4999 = 83636) on the Class Permissions page in PeopleSoft. For your reference, we have included screenshots here of the Class Permissions pages which show the Class Numbers for Summer 2019.
Note: Class Numbers change every term. The screenshots show Class Numbers for Summer 2019. They will be different for Summer 2020, etc. Should a student have difficulty registering for GRD/UGRD 4999 after having been provided the Class Number, and having Class Permission entered, please direct the student to One Stop Student Services for assistance.